

## **Minutes of Village Hall Meeting 3<sup>rd</sup> May 2011**

**Present** Tina Marden, Kay Pender, Peter Howard, Graham Parker, Anita Bramfitt, Chris Rogers.

**Absent/Apologies** John Collins, Paula Chapman, Sharon (Booking Clerk), John Nicholls, Tony Pender

**In Attendance** Kenny Marden, Vera Parker, Peter Patten.

Village Lottery 3<sup>rd</sup> 59, 2<sup>nd</sup> 109, 1<sup>st</sup> 52

Minutes for the 4<sup>th</sup> April 2011 were agreed and signed. No amendments

### **Matters Arising**

Chris will arrange annual electrician inspection and will ask electrician to repair non working car park flood lights.

Chris has enquired about display cabinets price and it is now £85 Committee agree to buy two more at this price.

The matter of the leak in the ladies has arisen again and it has been agreed to get the plumber to replace the pipes to both the hot and cold taps to the sinks. These will by pass the existing pipes which run under the plaster and will be surface mounted to the walls.

It was agreed that the advertising for the boot fair on the 4<sup>th</sup> June should be placed now, Graham Parker will do this.

Vera Parker was proposed as a co-opted member of the Committee by Anita Bramfitt and was seconded by Peter Howard.

The necessary finances have received in order to carry out the bat survey. This will take most of the summer and once that is received then a decision can be made regarding the ash tree in the car park.

Graham Parker has yet to deal with the CCTV fault but will do so soon.

### **Chairs Report**

Both the Easter egg and the Easter bonnet competition went very well. The Royal Wedding was a great success and the Committee like to give thanks to the following people for their financial donations. Chris Twydell £200 from the Fair Group, £20 Burt Long, £10 the Coffee Morning, £5 Ethel Haley, £5 Mrs Golder, £50 from Bluebells and £250 from Richard King from Kent County Council (total donations £540) Also thanks go to all those who very kindly helped with the catering the making of cakes and to Vera Parker for cooking all the items that required it.

### **Public Interval**

Peter Patten asks why both the Village Hall and the History Society were not featured in the 2010/11 Parish Council Review. Tina and Chris both said they were not sure that they were asked to take part.

### **Treasurers Report**

April accounts: the income now shows those amounts for hire in April and beyond which were actually paid in March, which includes the £200 for the Royal Wedding Party and various other donations listed by Tina. Richard King's minimum donation is £250 (not £200 as expected) but it is unlikely to arrive for some time and so is not shown in the accounts yet.

Total income was £1582.47, expenditure was also high at £1298.05. The larger outgoings included the Royal Wedding Party and the insurance (see below).

The 2<sup>nd</sup> April Jumble sale raised £351.18, cost £29.48; profit: £321.70.

Children's Easter Party (Good Friday): cost £148.22 including raffle prizes, but income was £122.60 and so was subsidised by the Hall.

Royal Wedding Party: we spent £480.71 which is not far short of the total donations of £540. Nevertheless Chris pointed out that we should not keep the surplus and suggested the purchase of more bunting which would be a useful lasting legacy of the generous donations for future use. The Committee agreed to the purchase of around £60 of bunting (CR to organise).

CR apologised that he had not completed the 2010/11 accounts. It was agreed that draft accounts would be presented at the AGM which would not have been audited. CR would try to get copies out before the AGM so that the Committee could have a look at them in advance. The audit can be arranged after the AGM.

Chris asked if the Hall's Lottery would separately present its accounts at the AGM. Peter H agreed.

CR had renewed the Public Liability, Employer's Liability, and Contents Insurance. Last year we couldn't beat the price and policy. This year CR has reduced the Village Hall's Contents value to £21K from about £26K and this should still reflect the new tables and chairs. The new premium was £366.65 which was not much more than last year. We have entered a new 3 year agreement which gives us relatively fixed prices and a discount.

The insurers have provided itemised Premiums for the Bowls' Club assets and the History Society's assets. The Bowls and the History Society can repay us for their cover which total £97.90 between them. Thus the remaining premium for the Hall itself is £268.75. Chris will invoice the two organisations.

CR also explained that this time the Public Liability for the Fete is already covered (last year we took out extra insurance).

Chris asked about the 10% discount that used to be offered to some hirers for payment in advance. Peter Patten, present at the meeting, clarified that this arrangement had been a little ad-hoc and the purpose or 'rules' for where or who it applied to. Since the prices rose in April no organisation has been offered the 10%. Payments in advance have little or no value to the Village Hall as we get little or no interest. The Bowls Club had asked for the 10% to be honoured from 1<sup>st</sup> April. After some discussion the meeting agreed that CR could offer the discount if the Bowls are willing to pay the whole year's hire up front.

Anita Bramfitt asked Chris about the handover of accounts to Peter Patten and Chris assured her it will be done smoothly.

### **Booking Clerk**

Rugby tots will now take place from the 11<sup>th</sup> June to the 23<sup>rd</sup> July inclusive.

### **Fund Raising**

Boot Fair 4<sup>th</sup> June Village Hall between 10am to 2pm.

## **Any Other Business**

Thanks go to Tina and Ken for the support from their family at all the events held with the Hall for the good of the Hall. This thanks is also to all the members of the Hall Committee who have made this one of the most successful years for the Hall for quite some time.

There being no further business the meeting closed at 8.25pm and the next meeting will be the Annual General Meeting on Monday 23<sup>rd</sup> May 2011 at 7.00 pm in the Village Hall.