

HOTHFIELD PARISH COUNCIL

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MINUTES 175

Minutes of the Ordinary Parish Council Meeting held at The Bluebell Centre, Hothfield, on Wednesday 4 April 2018 at 7.00 pm

PRESENT: Mr R Libbeter (Chair), Mrs S Parker, Mrs P Sutcliffe, Mr M Cook,
Mr P Fothergill, Mr P Howard, and Mr I Lloyd
Mr C Stanley (Webmaster)

Following Mr Parker's resignation at the February meeting, Mr Libbeter, Vice Chairman, once again took the chair for the meeting.

PARISH CLERK: Mrs J Batt

BOROUGH COUNCILLOR: Mrs C Bell

COUNTY COUNCILLOR:

MEMBERS OF THE PUBLIC: There were no members of the Public present

1. APOLOGIES FOR ABSENCE

There were no Apologies for Absence.

Councillors were very sorry to hear of Mr Krause's illness and unanimously approved his absence from meetings until he is well enough to return.

2. DECLARATIONS OF PECUNIARY INTEREST AND SIGNIFICANT INTEREST
Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

Declarations of Significant Interest

Mr Fothergill declared a Significant Interest in matters associated with the Village Hall as he is Chairman of the Village Hall Committee and Mrs Parker and Mr Howard declared an interest in the Village Hall Committee as they are members of the Committee.
Mrs Parker declared an interest in items associated with Squad 26.

i) To note the granting of any requests for Dispensations and the decision

There were no requests for Dispensations.

ii) Updating of Declarations of Interest for the Code of Conduct

The Clerk reminded Councillors that they should update their Declarations of Interest with the Monitoring Officer if necessary.

3. PUBLIC INTERVAL

There were no Members of the Public in attendance.

Mr Stanley discussed the councillors email addresses under the relevant agenda item.

4. ACCEPTANCE OF MINUTES OF PREVIOUS MEETING

Minutes 174 of the meeting held on 12 March 2018 were accepted and it was unanimously agreed that Mr Libbeter should sign them.

Proposed Mr Lloyd Seconded Mrs Sutcliffe

5. MATTERS FOR REPORT ARISING FROM PREVIOUS MINUTES

There were no Matters Arising that were not covered on the agenda.

6. COMMUNICATION TO RESIDENTS ABOUT NEIGHBOURHOOD PLAN

The communication was distributed with the newsletter.

After reading the newsletter a member of the staff from The Bluebell Centre contacted the Clerk to clarify that 15 children from the parish have accessed the centre over the last year not one as stated in the article. The Clerk will inform Mr Grenfell Banks and ask him to put an amendment in the next edition.

7. A20 OVERNIGHT LORRY PARKING RESTRICTIONS SCHEME

Mrs Bell reported that this item was discussed at the Joint Transport Board and Mrs Drury gave a very positive report, saying that the quality of life for people in the area had greatly improved.

8. BOROUGH COUNCILLORS REPORT

Mr Krause was unable to attend the meeting due to personal reasons.

Mrs Bell has kindly agreed to stand in for Mr Krause and she reported the following:

That the Ward Members have their grant for 2018/2019.

Some villages are arranging events to commemorate the 100th anniversary end of WWI.

The Ashford Spurs resignalling project has been completed and the first new Class 374 train arrived at Ashford International on 3 April. The work did not cause any disruption.

The local plan enquiry is being held during April and May, and a number of appeals have been put in by speculative developers, on the basis that they expect to get planning permission because the plan is not in yet place and ABC hasn't met the 5-year housing supply.

KCC is looking into improving the waste disposal arrangements in the county and are considering longer opening hours for recycling centres, the types of materials that can be taken to the centres and the charges made.

ABC will prosecute anyone caught fly tipping although it is difficult to catch the perpetrators.

Mrs Bell will follow up on a case reported to her by a member of the council.

9. FINANCE

Request by Village Hall Committee for Financial Support with Easter Fun Day

The day was a success with 75 children in attendance.

Mr Fothergill said many who attended had asked for their thanks to be passed on to the organisers and members of the Village Hall Committee and the Parish Council.

Earmarked Funds

	Balance 12.03.18	+/- April	Balance 04.04.18
MUGA EDF April	1956.54	-11.00	1945.54
Litter Picker Salary and Other Costs	2442.63	-90.00	2352.63
Bus Shelter	451.60		451.60
Garden Competition	351.65		351.65
Village Projects	2400.00		2400.00
Village Fete	1793.31		1793.31
Hall Rent for Squad 26 Transfer ex Youth Account Village Hall Rent	850.19		850.19
TOTAL	10245.92	-101.00	10144.92

Bank Reconciliation as at last Bank Statement

Balance per Cash Book	Balance at Bank		
Opening Balance	27952.12	PC Reserve A/C	30603.26
Add Receipts in Year	20311.86	Plus u/c Receipts	<u>0.00</u>
Less Contra Receipts	<u>3425.19</u>		
	44838.79		30603.26
Less Payments in Year	15714.82	Less u/c Cheques	<u>2650.75</u>
Plus Contra Payments	<u>3425.19</u>		27952.51
	<u>32549.16</u>		
Less Earmarked Funds	10245.92	PC Current A/C	100.00
	22303.24	Y Current A/C	1030.74
		Y Reserve A/C	<u>3465.91</u>
			32549.16
		Less Earmarked Funds	<u>10245.92</u>
			22303.24

Accounts to be Paid

PAYEE	CHQ NO	DESCRIPTION	NET £	VA T £	GROSS £
Mrs J Batt	1471	Salary on account	200.00		200.00
Mr K Marden	1472	Salary on account	90.00		90.00
Clive Stanley	1473	Webmaster Services Website Hosting	253.44		253.44
Markel	1474	Squad 26 Insurance	115.36		115.36
Mr H Grenfell Banks	1475	Newsletter Costs	1600.00		1600.00
Hothfield Village Hall	1476	Donation to Christmas Party and Easter Fun Day	277.50		277.50

Resolution: Councillors unanimously agreed to pay the above accounts, and noted the Direct Debit Payment to EDF for the electricity for the MUGA, taken on 1st of each month for £11.00.

Proposed Mr Fothergill Seconded Mr Lloyd

Bank Mandate

Resolution: Councillors unanimously agreed to add the Clerk to the Mandate under Special Instructions to allow her to order cheque books and statements, check balances and deal with the day to day administration of the account.

Insurance Renewal Funding Request for Squad 26

Councillors unanimously agreed to pay this from the Youth Account. The cheque was drawn on the Parish Council account, but a transfer will be made from the Youth Account into the Parish Council's account.

10. CORRESPONDENCE AND GENERAL COUNCIL BUSINESS**Correspondence**

The Shed Man
Clerk and Councils Direct
ABC re Emergency Planning

Email Correspondence – all forwarded to Councillors

Mr Cox re Neighbourhood plan

Interactive Speed Signs

Nothing to report. Remove from future agendas.

Gypsy and Traveller Sites Consultation

Mrs Sutcliffe will complete the questionnaire, on which councillors agreed to state that Hothfield Parish Council considers smaller sites to be preferable to large ones, but that in the opinion of the parish council that there is no land suitable to house a Gypsy and Traveller site in Hothfield.

Purchase of Laptop Computer

Following Mr Krause's correspondence with the company chosen to supply the new computer at last month's meeting and new information received, it was agreed to invite new quotes for the supply and setting up of a new computer.

Two quotes were received

Quote A £796.00

Quote B £700.00

Resolution: Councillors unanimously agreed to accept Quote B

Proposed Mr Lloyd

Seconded Mr Fothergill

Email Addresses for Councillors

Resolution: Councillors unanimously agreed to accept Mr Stanley's quote to provide emails via Icn for 5 years at a cost of £199.99 plus Mr Stanley's time.

Social Media Policy

Deferred until next meeting.

Grievance Procedure

Resolution: Councillors unanimously agreed to accept the Grievance Policy.

Proposed Mrs Sutcliffe

Seconded Mr Lloyd

Unanimous

11. PLANNING

Please see attached list.

12. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS

Finance arrangements for Squad 26.

Mr Sutcliffe will liaise with the Bluebell Centre regarding the Garden Competition.

The fence around the Recreation Field has not been repaired. The Clerk will contact Aspire.

Mrs Sutcliffe will send an article on the forthcoming Garden Competition to the newsletter for publication in the next edition and will ask Mr Grenfell Banks to print the application forms.

The MUGA lights have not been repaired. The electrician has been away but will contact Mr Howard in the next few weeks to arrange to do the work.

Mr Libbeter received a call from the organisation Rural Means Rural asking whether the parish council would like to be involved with the campaign. Following discussion councillors agreed not to join at this moment in time as they felt residents might confuse it with the proposed Neighbourhood Plan.

Mr Libbeter will inform Rural Means Rural.

There being no other business the meeting closed at 9.05 pm.

Signed Dated
Chairman

HOTHFIELD PARISH COUNCIL

PLANNING APPLICATION RECORD

2018

APRIL 2018

This application was received after publication of the agenda, but councillors agreed to discuss

18/00130/AS Hurst Mill Cottage, Ram Lane, Little Chart, Ashford, Kent TN26 4LT
Erection of stables and associated hardstanding for the keeping of horses
Parish Council: Councillors are happy to leave the decision to Little Chart Parish Council

18/0443/AS 18 Plantation Close, Hothfield, Ashford, Kent, TN26 1ED
Proposed replacement side extension and front porch.
Parish Council: Support