



## Agenda

There will be a meeting of Hothfield Parish Council on Thursday 15th May 2024 at 7.00pm at Hothfield Village Hall. You are summoned to attend.

8 May 2024

Item no.	Matter
1	Election of Chairman <ul style="list-style-type: none"> <li>• Chairman to sign Declaration of Acceptance</li> <li>• Election of Vice Chairman</li> </ul>
2	Present and Apologies
3	Declarations of Interest
4	Minutes of April 2025 Meeting – To review and accept the minutes of the previous meeting
5	Review of Actions List
6	Public Interval
7	Borough Councillors Report
	<b><u>Decision Items</u></b>
8	<b>8.1 Planning applications received for comment</b>
9	9.1 Election of Officers to External Committees <ul style="list-style-type: none"> <li>9.1.1 KALC</li> <li>9.1.2 Village Hall</li> <li>9.1.3 Disciplinary &amp; Grievance Committee</li> </ul>
10	10.1 Financial Report <ul style="list-style-type: none"> <li>10.1.1 Bank Reconciliation</li> <li>10.1.2 Approval of payments in accordance with the budget (<i>accounts circulated in advance of the meeting</i>)</li> <li>10.1.3 Earmarked Reserves</li> <li>10.1.4 AGAR for Consideration</li> <li>10.1.5 Approval of Internal Auditor</li> </ul>
11	Insurance Arrangements <ul style="list-style-type: none"> <li>- Policy</li> <li>- Claim</li> </ul>
12	CCTV
13	Ivy & Hedges – Cllr Cox
14	Muga – Cllr Fletcher
15	Hothfield Newsletter <ul style="list-style-type: none"> <li>- Katy Lam Article</li> <li>- Children's Page</li> </ul>
16	Hothfield Village Hall- Lease Agreement – Way Forward
17	Re Adopt the Model Standing Orders for Hothfield PC
	<b><u>Information Items</u></b>
18	Correspondence Received <ul style="list-style-type: none"> <li>• Defibrillator Email</li> </ul>
19	Annual Parish General Meeting Saturday 17 <sup>th</sup> May
20	Approval of dates for future PC meetings
21	Forum for Information

22	Items for Next Agenda
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*Marie Norris* – Clerk to Hothfield Parish Council

08/05/25