

HOTHFIELD PARISH COUNCIL

POLICY FOR ITEMS TO BE PUBLISHED ON THE WEBSITE AND PARISH NOTICEBOARD

WEBSITE

The following to be included

Parish Council Agenda, Minutes, Standing Orders, Financial Regulations, Code of Conduct Policies, Contact List, Meeting Dates, Documents associated with the Freedom of Information Act, Information about Village Clubs, Societies and Events, Link to Borough Council Website, Links to approved charities as requested

Bus Timetables

NOTICES FOR PUBLICATION ON THE WEBSITE SHOULD BE EMAILED TO THE CLERK AT judith.batt@btinternet.com

The following are not to be included

Commercial advertisements

Publicity for any fund raising event that is not for a charity

NOTICE BOARD

To be published on the Notice Board

Parish Council Agenda, Minutes, Contact List, Meeting Dates, FOI Notice, Notice Board Policy Annual Accounts, Information on Village Events, Information on Local Events if space permits
Publicity for approved Charity Events

The following are not to be published

Commercial advertisements

Publicity for any fund raising event that is not for a charity

NOTICES FOR ALL ORGANISATIONS OTHER THAN THE PARISH COUNCIL WILL ONLY BE ADVERTISED ON THE NOTICEBOARD IF THERE IS ROOM.

ALL NOTICES FOR THE NOTICEBOARD MUST BE SENT TO THE CLERK IN HARD COPY. THE PARISH COUNCIL IS NOT ABLE TO BEAR THE COST OF PRINTING NOTICES FOR ANY OTHER ORGANISATIONS.

[*February 2013*]