

Hothfield Parish Council**Minutes No: 190**

Minutes of the Parish Council Meeting held on Wednesday 2 October 2019 at The Bluebells Children's Centre, Hothfield. 7:00pm

Unique Minute No	Business	Record	Action
1.	Note of Persons Present	Mr I Lloyd (Chair), Mrs M Merrion, Mr M Cook, Mr G Cox, Mrs P Sutcliffe, Mr R Vernon, Mr P Theedom, Mrs M Norris (Clerk)	
2.	Apologies for Absence	Apologies were received from Cllr Bell.	
3.	Declarations of Interest	None Received	
4.	Resignation & Election of Deputy Chairman	Regrettably Cllr Fothergill had made the decision to stand down from the role as Deputy Chairman but would remain as a Cllr to the PC. Cllr Merrion was nominated for the post and it was unanimously agreed.	
5.	Public Interval	Mr Peter Howard was in attendance and raised concerns about the dwindling levels of usage of the village hall. The committee need new members and the hall needs new clubs and societies to remain viable. The PC agreed that a meeting was needed to discuss the way forward and a convenient date will be provided by Peter for this.	
6.	Minutes of Previous Meeting	Minutes 189 of the meeting held on 4 September 2019 were accepted & signed by the Chairman as an accurate record.	
7.	Matters Arising	There were no matters arising from the previous minutes.	
8.	Borough Councillors Report	Cllr Bell was not in attendance at the meeting, however further to her email update, the PC requested that we go back to KCC and reiterate to them that the submitted plans against 19/00921/AS does not replace, as their email suggests, but in fact extends what is already there. With this in mind, could it not be possible that a crossing is funded under Section 106?	Clerk to Email Cllr Bell.

9.	A20 Lorry Scheme	PC requested that the Clerk liaise with Westwell PC to ascertain if there have been any further developments.	Clerk to Email Westwell PC
10. a	Finance Payment of Account	See Table Below. Due to existing issues surrounding the receiving of bank statements, it was agreed that the scheduled mid-year audit be postponed until the PC have all the relevant documentation available to them.	Clerk to advise Lionel Robbins.

Earmarked Funds (Oct)	Balance As of 4/9	+/- October Payments	Expected Balance
Muga EDF (DD) October	1802.54	3.00	1799.54
Salaries & Other Costs	3665.78		2507.47
Mr Marden		106.73	
Mrs Norris		821.58	
Webmaster		112.00	
Data Protection Fee		40.00	
Play Inspection Fee		78.00	
Bus Shelter	551.60		551.60
Garden Competition	390.02		390.02
Village Project	705.64		705.64
Village Fete	1793.31		1793.31
Hall Rent for Squad 26	NIL		NIL
TOTAL	8909.89	1161.31	7748.58

Bank Balance - Hothfield Parish Council - Bank Reconciliation as at last Bank Statement

<u>Balance per Cash Book</u>		<u>Balance at Bank</u>	
Opening Balance	32765.19	PC Reserve A/C	35753.41
Add Receipts in Year	<u>6239.99</u>	Plus, u/c Receipts	<u>0.00</u>
	39005.18		35753.41
Less Payments in Year	<u>4316.43</u>	Less u/c Cheques	<u>1164.66</u>
	34688.75		34588.75
Less Earmarked Funds	<u>7084.35</u>	PC Current A/C	<u>100.00</u>
	27604.40		34688.75
		Less Earmarked Funds	<u>7084.35</u>
			27064.40

Hothfield Youth Account - Bank Reconciliation – as at last Bank Statement

Opening Balance	2402.08	Business Current a/c	1369.86
Add Receipts in Year	<u>0.17</u>	Plus, u/c Receipts	<u>0.00</u>
	2402.25		1369.86
Less Payments in Year	<u>0.00</u>	Less u/c Cheques	<u>0.00</u>
	2402.25		1369.86
		Direct Reserve a/c	<u>1032.39</u>
			2402.25

Accounts to be Paid (projected for October)

PAYEE	CHQ NO	DESCRIPTION	NET £	VAT £	GROSS £
Parish Clerk M Norris	N/K	Salary (Est July/Aug/Sep)	820.00		820.00
Litter Picker / Caretaker	N/K	Salary	105.93		105.93
Webmaster	N/K	Quarterly services	133.00		133.00

	<p>7 Southern Water</p> <p>8) Report for KALC Meeting</p> <p>9) Protection of Muga</p> <p>10) Village Hall – Intruder Alarm</p> <p>11) National Highway Satisfaction Survey.</p> <p>12) BREXIT</p>	<p>minor junction alteration at Cades Road / A20). Although no date was given as yet.</p> <p>The works are still ongoing and currently due for completion in December 2019.</p> <p>Cllr Cox attended the meeting on 25/09 and provided the PC, prior to our meeting, with a written update before the circulation of the formal minutes.</p> <p>He also confirmed that Cllr Drury from Westwell Parish had been appointed as a representative from the KALC to the JTB.</p> <p>This item was postponed for discussion.</p> <p>Unable to discuss this item as Cllr Fothergill was not in attendance.</p> <p>Cllr Sutcliffe agreed to complete the survey.</p> <p>Nothing to report however all councillors were in receipt of the Brexit Bulletin emails issued from KALC.</p>	
12.	Planning	See Attached List	
13.	Items for Next Agenda	Transport PCSO Intruder Alarm Village Hall Hothfield News	
14.	Any Other Business	The Chairman reported that the Editor of the Hothfield News was moving and the PC wished him and his family well. Plans were in place to look for someone who would be interested in taking over the role possibly even splitting the job between an editor and a printer.	

		<p>The Hothfield Funday originally planned for Easter 2020 has been cancelled due to lack of volunteers to take the plans forward. This was a timely comment especially since the village hall committee were also looking for volunteers to take forward village activities. It was suggested that this type of activity could be merged with the village hall discussions.</p> <p>The PC discussed the Ashford Local Council Survey 2019 and a combined response was formulated.</p> <p>The PC agreed to fund the clerk's subscription to the ALCC.</p> <p>Cllr Malcolm agreed that he, along with Cllr Sutcliffe, would begin weeding the MUGA area.</p> <p>Further to Cllr Cox's site visit and investigation regarding the vegetation growing along Coach Drive and its subsequent narrowing of the road and other associated issues (including areas of fly tipping see email Cllr Cox to PC 26/09/19), it was agreed by the PC that Cllr Cox's points be raised with KCC in order for them to act upon.</p> <p>Cllr Sutcliffe reported that she was still in favour of a meeting with residents to discuss best uses of the Solar Income. Further discussion on the arrangements of the meeting were currently on hold until confirmation of funds received.</p>	<p>Clerk to submit</p>
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There being no other business the meeting concluded at 21:10hrs. The next meeting is scheduled for 6th November 2019.

Signed Dated

Chairman

Appendix 1 to October Minutes 190

Monthly report for Downs West ward

(which covers – Hothfield, Westwell, Challock)

Hello,

This is my report for the month of September.

My report goes out to the Parish Council, Neighbourhood Watch co-ordinators, and any other members of the community who may be interested to receive it.

The report is a general overview of what has been happening in the area, some advice on not becoming a victim of crime, and what I have been involved in that month. I will make comment of what sort of crimes and anti-social behaviour may have happened in the area but will not cover all crime and will not go into depth.

If you do not wish to continue receiving this email please let me know.

Crime statistics can be found at: www.police.uk

Crime

- Westwell – criminal damage – 2 reports of fences being pushed over and damage caused. Likely been done to gain access to field of hare coursing.
- Challock – burglary – entry gained to poultry shed, chickens and breeding turkey stolen.
- Westwell – theft/assault – male has stolen victim's handbag from her car. Victim has followed the male and has been assaulted. – Active investigation.

ASB

Hothfield – two reports of nuisance motorbikes around the play area and surrounding area.

Residents are asked to report all incidents of nuisance vehicles and to try and gain as much information as possible, i.e. descriptions, vehicle index, photos, etc. I will continue to patrol these areas and deal with any nuisance vehicles appropriately.

Hothfield – nuisance youths waving cars down, possibly seen with a catapult.

If this happens to you please do not stop and confront the youths. Report to Kent Police as soon as possible.

I would like to remind all residents to stay vigilant and report anything suspicious online or via the Kent Police non-emergency number 101 or if you do witness a crime in progress then please do call 999.

*****Also please do not forget the online chat and crime reporting system on the Kent Police website which gives members of the public the ability to report crime online rather than by phone which some may find easier, faster and more convenient.*****