



HOTHFIELD PARISH COUNCIL

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**Minutes of the Full Parish Council Meeting held on Thursday June
11th 2026 at 7.00 pm in the Village Hall**

Present: Chairman Ian Lloyd, Cllrs Penny Sutcliffe; Graham Cox, Rod Williams

In attendance: Clerk Mrs Marie Norris

The Chairman opened meeting at 7.00 pm

26/05/1 Apologies for Absence

Cllrs Georgie Fletcher; Martyn Pollock, Simon Jepheart, Gary Bowker,
Cllr Clair Bell (Ashford Borough Councillor) Cllr J Eustace Kent County Councillor

Approval of Absence

Councillors approved absences

Declarations of Interest

The Chairman called for Declarations of Interest:-

- a) No declarations of changes to the Register of Interests.
- b) No Requests for Dispensation.
- c) No Declarations of Lobbying

26/05/2 Public Interval

There were no members of the public in attendance, therefore no matters were raised with the Parish Council.

26/05/3 Acceptance of Previous Minutes & Matters for Report

The minutes of the May meeting were agreed and accepted as a true record and were signed by the chairman.

26/05/4 Borough & County Councillors' Report

CLlr Eustace was unable to attend the meeting and had sent apologies. CLlr Bell was unable to attend the meeting and had sent apologies.

26/05/5 Progress and Update of Resolutions from last meeting

- The clerk had sent members of HPC an example of the Planning training offered by KALC/Nalc. The training can be booked direct, however the clerk advised that if group training was identified as a more suitable arrangement that she would look further into this. The Chairman agreed to look at the options available and advise the clerk if group training was required.
- Video doorbell cameras had now been delivered to all residents that had applied.
- The clerk confirmed that she had yet to hear from the Community Youth Group Uprising regarding possibilities of Youth work within the village.
- The Community Litter pick had been arranged for Saturday 11th July.

26/05/6 Planning

There were no planning items for consideration during this period.

26/05/7 Bank Reconciliation

Balance at Bank 11 June 2026	
Natwest Liquid Gold	40,299.64
Business Reserve	1,080.48
Business Reserve	20,525.15
PC Current Youth Acc	1369.96
Total	63,275.23

b) Receipts Received

Natwest Interest - £63.19
0.73

c) Payments Schedule

Payee	Description	£
K Marden	Salary	401.61
M Norris	Salary	541.45
M Norris	Memorial Plaque	110.62
Publicstar	Newsletter Printing	184.39
HMRC	Mth 9	117.13
	Total £1355.20	

Resolution Councilors agreed the payments listed.

26/05/8 Correspondence brought to the attention of the PC for discussion.

A letter of thanks had been received from the Pilgrims Hospice for the donation of £600 which is paid by Hothfield Parish Council in support of the litter pickers.

26/05/9 Muga

Cllr Fletcher was unable to attend the meeting so there were no matters raised regarding the Muga.

26/05/10 Hothfield Village Hall

- Cllr Sutcliffe confirmed that the village hall committee had held their AGM on the 27th May. There had been no attendance from members of the public.
- Cllr Williams & Cllr Sutcliffe had met with the village hall committee to discuss the village hall agreement between the hall committee and the Parish Council. The meeting was informative and Cllr Williams will now look to draw up an agreement that explains roles and responsibilities of both parties in more detail.
- The Chairman of the village hall confirmed that the builders from ABC will be in attendance from the 3rd August. At the present time it is unknown how long the hall will remain closed to the public. A two week period has been identified, but it may be that bookings can commence earlier.
- Following a significant financial outlay for a new boiler for the Village Hall, it was suggested that the Village hall committee may wish to approach the Parish Council for a grant to assist with costs.

26/05/11 Community Projects

Defibrillator Installation:

Although the defibrillator had now been installed outside the post office, Cllr Pollock was not at the meeting so was unable to confirm if the defibrillator had been commissioned and was recorded with The Circuit.

Community Litter Pick:

The clerk advised that the date of 11th July had been arranged for the community Litter pick. Equipment had been ordered from Ashford Borough Council. The clerk will liaise with Kenny Marden to ensure that the litter pick does not duplicate areas that he has covered and will ask for his input on where to concentrate our efforts. It is hoped that residents will come and join as litter was an issue raised by residents at the annual meeting.

26/05/12 KALC

KALC Meeting - No update was provided on meetings attended during this period.

26/02/13 External Meetings

No external meetings had been attended during this period.

26/02/13 Matters for Information

The issue of hedgerow impacting onto the pavement was raised and it was requested that the clerk write on behalf of the Parish Council to remind homeowners of the need to cut back hedging that is impeding on the footpath.

Date of the next meeting & Items for agenda.

The next meeting is scheduled for July 16th 2026. No items were raised for the agenda. The chairman

thanked all for attending and closed the meeting at 7:55pm.

Signature

Date