

HOTHFIELD PARISH COUNCIL

Page 855

MINUTES 182

Minutes of the Ordinary Parish Council Meeting held at The Bluebell Centre, Hothfield, on Wednesday 5 December 2018 at 7.00 pm

PRESENT: Mr I Lloyd (Chair), Mrs P Sutcliffe, Mr M Cook,
Mr P Fothergill, Mr P Howard and Mr R Vernon

PARISH CLERK: Mrs J Batt

BOROUGH COUNCILLOR

COUNTY COUNCILLOR:

MEMBERS OF THE PUBLIC: There were no members of the Public present.

1. APOLOGIES FOR ABSENCE

An Apology for Absence was received from Mrs Parker who was held up in traffic due to a road accident.

2. APPROVAL OF REASONS FOR APOLOGY FOR ABSENCE

Resolution: Councillors unanimously approved the Reason for Absence submitted by Mrs Parker

3. DECLARATIONS OF PECUNIARY INTEREST AND SIGNIFICANT INTEREST

Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

Declarations of Significant Interest

Mrs Sutcliffe declared an interest in items relating to the Charing Surgery Gardening Group.

Mr Lloyd declared an interest in Planning Application No 18/01618/AS, as he is a near neighbour.

i) To note the granting of any requests for Dispensations and the decision

There were no requests for Dispensations.

ii) Updating of Declarations of Interest for the Code of Conduct

The Clerk reminded Councillors that they should update their Declarations of Interest with the Monitoring Officer if necessary.

4. PUBLIC INTERVAL

There were no Members of the Public in attendance.

5. ACCEPTANCE OF MINUTES OF PREVIOUS MEETING

Minutes 181 of the meeting held on 7 November 2018 were accepted and it was unanimously agreed that Mr Lloyd should sign them.

Proposed Mr Lloyd

Seconded Mrs Sutcliffe

6. MATTERS FOR REPORT ARISING FROM PREVIOUS MINUTES

There were no Matters for Report not covered on the agenda

7. A20 OVERNIGHT LORRY PARKING RESTRICTIONS SCHEME

The report from the JTB Meeting held on 11 September was circulated to all councillors on 19 November.

The improvement in overnight and over-weekend conditions along the A20 is transformative for residents and for road users.

A recent planning application has been granted, subject to a Section 106 Agreement which would increase the capacity of the current lorry park and it is also hoped that the “Bellamy Gurner” A2070 Orbital Park upgrade scheme which would provide a signalised junction on a “all movements” basis will come forward sooner rather than later.

The scheme is to be reviewed with a view to assessing the possibility of carrying it on after the pilot period ends.

Councillors agreed that concerns that the scheme would simply move the problem to another area in the Ashford Borough have not come to fruition.

8. BOROUGH COUNCILLORS REPORT

The Clerk will ask Mr Krause to submit a report if he is unable to attend a meeting.

9. FINANCEEarmarked Funds

	Balance 07.11.18	+/- December	Balance 05.12.18
MUGA EDF December	1873.54	-5.00	1868.54
Litter Picker Salary and Other Costs	3203.51		
Litter Picker's Salary Dec		-100.79	
Litter Picker's Salary Jan		-100.00	
Refuse Sacks		-5.57	
Income Tax		-9.20	2987.95
Bus Shelter	551.60		551.60
Garden Competition	390.02		390.02
Village Project	705.64		705.64
Village Fete	1793.31		1793.31
Hall Rent for Squad 26	NIL		NIL
TOTAL	8517.62	- 220.56	8297.06

Hothfield Parish Council - Bank Reconciliation as at last Bank Statement

Balance per Cash Book	Balance at Bank		
Opening Balance	29068.91	PC Reserve A/C	35795.68
Add Receipts in Year	<u>19387.68</u>	Plus, u/c Receipts	<u>0.00</u>
	48456.59		35795.68
Less Payments in Year	<u>14335.95</u>	Less u/c Cheques	<u>1775.04</u>
	34120.64		34020.64
Less Earmarked Funds	<u>8297.06</u>	PC Current A/C	<u>100.00</u>
	25823.58		34120.64
		Less Earmarked Funds	<u>8297.06</u>
			25823.58

Hothfield Youth Account - Bank Reconciliation – as at last Bank Statement

Opening Balance	4031.50	Business Current a/c	1429.86
Add Receipts in Year	<u>0.43</u>	Plus, u/c Receipts	<u>0.00</u>
	4031.93		1429.86
Less Payments in Year	<u>1630.86</u>	Less u/c Cheques	<u>60.00</u>
	2401.07		1369.86
		Direct Reserve a/c	<u>1031.21</u>
			2401.07

Hothfield Youth Account -Accounts to be Paid

PAYEE	CHQ NO	DESCRIPTION	NET £	VAT £	GROSS £
Hothfield Village Hall	0038	Hall Rent – Nov Squad 26	15.00		15.00

Accounts to be Paid

PAYEE	CHQ NO	DESCRIPTION	NET £	VAT £	GROSS £
Charing Surgery G G	1515	Donation	250.00		250.00
Parish Clerk	1516	Salary Expenses General Admin	219.86 12.06 18.96		250.88
Litter Picker	1517	Salary	100.79		100.79
HMRC	1518	Income Tax	178.00		178.00
Volunteer Litter Picker	1519	Refuse Sacks	5.57	1.11	6.68
Litter Picker	1520	Salary January	100.00		100.00
Parish Clerk	1521	Salary adjustment May	27.00		27.00

Resolution: Councillors unanimously agreed to pay the above accounts, and noted the Direct Debit Payment to EDF for the electricity for the MUGA, taken on 1st of each month for £5.00.

Proposed Mr Lloyd Seconded Mr Fothergill

Insurance

Nothing to report.

Mid-Year Audit

Mr Robbins carried out his Mid-Year Audit on 31 October and the Clerk read out his report to Councillors. There were no matters arising.

10. CORRESPONDENCE AND GENERAL COUNCIL BUSINESS**Correspondence**

ABC re Defining Village Confines
Mr Robbins Mid-Year Audit Report
Clerk and Councils Direct

ABC Invoice for Village Hall Insurance – passed to Village Hall Committee

Email Correspondence – all forwarded to Councillors

Stackhouse Poland Cyber Survey – completed at meeting
Volunteer Litter Picker re Contribution to Hospice in lieu of the Volunteer Litter Pickers
Salary – The Clerk will explain that we have set the budget for 2019/2020, but will review the contribution next year.

Received from PCSO Morgan

I apologise that I have not been able to attend this evening. Below I have detailed the main crime for the area. Please see police.co.uk for crime statistics

Crime Reports

I have looked at the crime reports from the 1st October 2018 – 30th November 2018. Crime remains extremely low within Hothfield.

Anti- Social Behaviour

There have been no reports of ASB in the area over the last month. However, I have attended call's reporting about youth's hanging around in the play park. I have dealt with them accordingly and have informed them about the car being moved from the field. I hope that this has now been resolved. If you see anything please do not hesitate to contact 101 or report online. I shall be providing a presence in the village in due course to help deter crime and if you do have any issue's you would like me to look into do not hesitate in contacting me on the email address, I have sent this report from.

As Christmas is approaching please could everyone take necessary steps to secure their property the best they can as burglaries tend to rise this time of year in and around Ashford.

Steps to secure your property

Keep front gate closed at all times

Lock all external doors.

Spotlights can help deter offenders.

Alarm System- particularly those linked to the police can deter offenders and help police attend incidents swiftly.

Timer switchers- for lights when you are out at night or on holiday.

Keep windows closed particularly at night in the warmer months.

Alarms for out buildings

Lock sheds and garages

Mount CCTV to deter and capture evidence of offences.

Dash Cam footage can be used in relation to vehicle crime

I would like to remind all residents to be vigilant at all times and to report any suspicious activity via the Kent police non-emergency number 101 or report online on Kentpolice.co.uk.

Data Protection

Councillors agreed that we do not need Privacy Forms from

ABC Employees

KCC Employees

PCSO

One form from a resident has been received to date.

Anyone who does not complete a Privacy Notice will be removed from our email address list.

Review of Parish Council Website

The Clerk will invite Mr Stanley to the February Parish Council meeting to discuss the possibility of migrating the website away from the current html-based maintenance software over to either the HugoFox style or the popular KCC Kent Parishes style.

NALC Legal Briefing re Website

The Clerk forwarded this information to Councillors on 20 November.

Councillors agreed that she should ask Mr Stanley for his advice,

Risk Assessment

Defer to next meeting

Community Payback Scheme

Mr Fothergill will ask the team to clear the Recreation Ground.

Defining Village Confines

The following will be published on the noticeboard along with the map showing the proposed Village Confines and this will be discussed again at the February Meeting.

This is the proposed definition of the built confines of Hothfield Village as submitted by ABC.

Proposals for residential development adjoining or close to the existing built up confines of Hothfield will be considered by the Planning Department.

Proposals outside the existing built up confines of Hothfield may not be considered.

All applications are subject to ABC's planning policy HOU5.

Officers at ABC would like comments from the Parish Council by 11th February. Please submit your comment to the Parish Council by 4th February for discussion at the PC meeting on the 6th February.

If you have any questions or comments please contact the parish clerk.

Dangerous Junction at Chapel Row

Nothing to report.

Anti-social Behaviour at Recreation Ground

The youths are still causing a nuisance and leaving large amounts of litter on the MUGA. They are also switching the lights on but not using the MUGA for sporting activities.

The Clerk will inform the PCSO and ask him to ensure that he continues to patrol the area to ensure that the youths do not to drive on the grass and clear up their litter.

We are still waiting for a reply from KCC regarding the possibility of installing bollards to keep cars from driving on the Recreation Field.

Parking Issues around Hothfield

The issues previously brought to the attention of the Council have been resolved.

The Clerk will contact the PCSO and ask him to tell residents not to park on the path on the junction of The Street and School Road or on the zig zags in School Road as it is illegal.

Meeting with Southern Water

Mr Lloyd met with the Project Manager from Southern Water who explained that the contractors have been faced with various issues as they were having to dig under listed buildings and this has held up the work considerably. He apologised for the inconvenience being caused to the village.

Southern Water will be carrying out a mail drop along School Road, West Street and The Street, explaining the work to be done and that it will take 9 weeks to complete. Traffic management will be in place during this time.

Mr Lloyd will contact the Project Manager regarding the trench that has been dug in front of 10 – 15 West Street, which is actually private land and has only been temporarily filled in with dirt, thereby making it difficult to walk and drive over and making a tremendous mess. He will ask for the trench to be filled with a permanent filling.

Report from KALC Meeting

The Minutes of the meeting held on 14 November have been forwarded to all councillors.

Mr Lloyd reported that the District Police Commander informed those present at the meeting that there has been a rise in crime across the UK of 8%, but in Kent it is 20%. He puts this down to the way crime is reported in Kent. A single crime with more than one element would, in the past have been logged as one crime but all elements are now recorded as separate crimes, thus increasing the perceived crime rate.

County lines are also an issue. If a criminal is removed from London to a rural location, they will often contact their previous associates and set up a drug mule service, thus moving the problem from London to another area. There have been 2 significant raids in Ashford recently

Regarding villages local to Hothfield, a member of Charing Parish Council reported problems of antisocial behaviour, including vandalism, drink and drugs, arson and cruelty to farm animals and a site in Westwell is known to have been involved in serious crime.

The Village Confines exercise was discussed and an update given on the Local Plan which is with the Inspector. A report is expected in December with possible adoption in February.

2019 Election

Councillors were reminded that Parish Council elections are due to take place on 2 May 2018.

11. PLANNING

Please see attached list.

12. **FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS**

Councillors were informed that Squad 26 has been disbanded due to lack of numbers.

The Clerk will report the following potholes:

One just below the entrance to the Acquired Brain Injury Clinic.

Three just before the junction of Pluckley Road and Bethersden Road.

One on Bethersden Road between the railway bridge and Belmont Business Park.

There being no other business the meeting closed at 8.57 pm.

Signed Dated
Chairman

HOTHFIELD PARISH COUNCIL

PLANNING APPLICATION RECORD

2018

December 2018

- 18/01592/AS Ashford Golf Complex, Bears Lane, Bethersden, Ashford, Kent, TN23 3BZ
Outline application for the erection of 10 no. dwellings to consider access, layout and landscaping (scale and appearance reserved).
Parish Council: No Comment
- 18/01618/AS Tup House, 3 Watermill Court, Ram Lane, Hothfield, Ashford, TN25 4LS
Proposed single-storey rear extension complete with roof lanterns. Proposed front elevation main entrance canopy and new pitched roof to existing bay window
Parish Council: Support 5:1 abstention
- 18/01646/AS 2 Home Farm Cottages, Coach Drive, Hothfield, Ashford, Kent, TN26 1DZ
Replacement single storey side/rear extension
Parish Council: Support