

**Minutes Ref HPC 13/24**  
**Hothfield Parish Council Planning Committee Meeting**  
**Minutes of the Meeting of the Parish Council**  
**held on Thursday 11<sup>th</sup> December 2024 at 7.00pm at Hothfield Village Hall.**

**DRAFT COPY**

**1. NOTE OF PERSONS PRESENT**

Cllr Pollock (Deputy Chair), Cllr Sutcliffe, Cllr Cox, Cllr Jepheart, Cllr Fletcher  
 Borough Cllr C Bell, Mrs M Norris (Clerk)

**2. APOLOGIES FOR ABSENCE**

Received from: Cllr Lloyd (Chair), Cllr Bowker and Cllr Hook

**3. DECLARATIONS OF INTEREST**

**Declaration of Pecuniary Interest**

Cllr Jepheart declared an interest in planning items: 2024/1801 and 2024/2014 as a nearby neighbour to both properties.

**Declaration of Significant Interest**

None declared.

**i) To note the granting of any Requests for Dispensation and the decision**

No requests received.

**ii) Updating of Declarations of Interest for the Code of Conduct**

There were no declarations of interest. Councillors were reminded that they should update their Declaration of Interest with the Monitoring Officer if necessary.

**4. PUBLIC SESSION**

A member of the public attended the meeting and raised their objections to Planning Application PA/2024/1986. They also raised their concerns about the ongoing parking problems in Chapel Road

**5. BOROUGH COUNCILLORS REPORT**

Cllr C Bell advised that she followed up with KCC Highways concerns about the tarmac slope on The Street/Bethersden Road and that highways will revisit the site when they return to install the village gates.

An update was provided on the Bluebells Childrens' Centre, whereby KCC are looking to provide a satellite teaching unit for a local Ashford school at Bluebells for 18 months as of January 2025.

Chapel Road Parking. Cllr Bell agreed to look further into the possibilities of permit parking in this location. This would require a residents' consultation and, although unusual in a rural setting. it may be worth looking at as an option for residents, particular given the number of cars parked that do not appear to be owned by residents within Chapel Road or Chapel Row. It was suggested that expansion of the road (on the left-hand side) could also provide further parking. The PC asked Cllr Bell to ask an officer to come and look at this as a possible solution.

CLlr Bell advised that the council have now moved out of the Civic Centre to International House. At present only the Officers have moved, the Civic side and the Chamber are still within the Civic Centre.

## 6. ITEMS FOR PLANNING

Case Reference: PA/2024/2146

Location: 1 Hall Farm Cottage, Little Chart Road, Hothfield, TN26 1EX

Proposal: Lawful Development Certificate - Existing - Small lean-to element to the rear of a residential detached garage.

View Files: [Click Here](#)

Comments deadline: before 12/12/2024

Parish Council – No objections raised

Case Reference: PA/2024/1801

Location: Hothfield Service Station, Maidstone Road, Hothfield, TN26 1AP

Proposal: Consent to display 1 x 5m Greggs internally illuminated Totem Pole Sign

View Files: [Click Here](#)

Comments deadline: before 11/12/2024

Parish Council – Comments on placement of new and existing advertisement signage.

Case Reference: PA/2024/1986

Location: Lakeside Nursing Home, Chapel Road, Hothfield, TN25 4LN

Proposal: Erection of two new wings to create self-contained extra care units (Use Class C2) with associated communal support facilities and infrastructure, following the demolition of two disused wings.

View Files: [Click Here](#)

Comments deadline: before 05/12/2024

Parish Comments – Object with comments regarding additional traffic, dangerous junction, speed and lack of sufficient parking

Case Reference: PA/2024/2014

Location: Britton House Stud, Ram Lane, Little Chart, TN25 4LS

Proposal: Listed Building Consent for the Installation of an electric vehicle charger

View Files: [Click Here](#)

Comments deadline: before 19/12/2024

Parish Council support

## Financial Report

8.1 To note the balance at the bank

8.2 Authorisation of Payments

8.3 To arrange a date for the Finance Working Group to set the 25/26 budget

## 7. FINANCIAL REPORT

**Balance at Bank** As of 13<sup>th</sup> November 2024:

£100.00	Current Account
£1062.26	Direct Reserve Account
£60,242.24	Business Reserve Account
<b>£61404.50</b>	<b>Total</b>

**Authorisation of payments against Budget**

<b>Payee</b>	<b>Item</b>	<b>Amount</b>
M Norris	Salary	£524.46
K Marden	Salaries	£366.75
History Society	Donation	£100.00
HMRC	Tax	£91.80
GreenBarnes	Noticeboard Locks	£125.71
M Norris	Stamps/Christmas Carols Sundries	£42.65
MEDASH Signs	Bracket for MUGA Sign	£16.80
	<b>TOTAL</b>	<b>£1268.17</b>

**8. Correspondence Received**

Email re Karen Brock / PC. The parish council will respond directly.

**9. Forum for Information**

- Cllr Pollard reported that the new Muga sign should be installed by Christmas.
- Cllr Fletcher raised concerns about the growth of Ragwort in the village and was advised to report on the KCC website.
- Cllr Cox advised that he has asked the volunteer bureau to assist with finding volunteers for the tree planting in January. If anyone in the village would like to assist, please can they let Cllr Cox know.

**10. Item for next agenda**

- Cllr Cox propose reinstatement of the December meeting
- CCTV
- Contract between ABC & Hothfield Village Hall.
- 25/26 Budget.

There being no other matters the Deputy Chairman thanked attendees and called the meeting to close at 8:30pm. The next meeting will take place on Thursday 14<sup>th</sup> November 2024.

**Chairmans Signature:**

**Date:**