



HOTHFIELD PARISH COUNCIL

A G E N D A

**MEMBERS OF THE PARISH COUNCIL ARE SUMMONED TO ATTEND
THE ORDINARY PARISH COUNCIL MEETING TO BE HELD ON
THURSDAY 12TH JUNE 2025, AT HOTHFIELD VILLAGE HALL, HOTHFIELD AT 7.00 PM**

1. APOLOGIES FOR ABSENCE

2. APPROVAL OF REASONS FOR APOLOGY FOR ABSENCE

3. DECLARATIONS OF PECUNIARY INTEREST AND SIGNIFICANT INTEREST

A member who declares a Declaration of Pecuniary Interest in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part, unless a relevant Dispensation has been granted.)

(A member who declares an Other Significant Interest will be able to speak on the item, but will be required to leave the meeting for the vote).

- i) To note the granting of any Requests for Dispensations and the decision
- ii) Updating of Declarations of Interest

4. PUBLIC INTERVAL

The period of time designated for public participation in accordance with Standing Order 1(d) shall not exceed **30** minutes. Subject to Standing Order 1(e), each member of the public is entitled to speak **once only** in respect of business itemised on the agenda and shall not speak for more than **2** minutes

5. ACCEPTANCE OF MINUTES OF PREVIOUS MEETING

6. MATTERS FOR REPORT ARISING FROM PREVIOUS MINUTES

Items for discussion only. No decisions can be made under this heading

7. COUNTY COUNCILLOR INTRODUCTION

8. BOROUGH COUNCILLORS REPORT

9. FINANCE

- a) Bank Reconciliation
- b) Receipts received
- c) Authorisation of payments
- d) Bank Mandate

10. PLANNING

All applications received by the date of this agenda will be shown on the attached Planning Application Record. If no Planning Application Record is attached then no applications have been received. Other applications may be discussed if they are received after the date of publication and at the discretion of the council, if they are not considered to be contentious. Please contact the Clerk for further information.

- 11. ANNUAL GOVERNANCE STATEMENT 2024/25**
- a) Approve & sign the Annual Governance Statement (P4)
 - b) Approve & sign the Accounting Statement (P5)
 - c) Review & sign the statement of Internal Control
 - d) Agree the period of public rights and declare that the accounting statements are as yet unaudited
- 12. CORRESPONDENCE AND GENERAL COUNCIL BUSINESS**
- a) Correspondence brought to the attention of councillors
 - b) CCTV update
 - c) Coronation Orchard
 - d) Hothfield Newsletter
 - e) Village Hall Meeting
 - f) Muga
 - Cabinet keys
 - Lighting
 - g) Funding Strategy Paper
- 13. LCN WEBSITE HOSTING**
- Seek to agree whether to approve renewal with LCN or seek alternative provider
- 14. VILLAGE HALL LEASE AGREEMENT**
- 15. INSURANCE**
- Renewal
 - Claim for Grit Bin Damage
- 16. MATTERS ARISING FROM 2025 ANNUAL PARISH MEETING**
- 17. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS**
- Items for discussion only. No decisions can be made under this heading.

MA Norris

Clerk
3rd June 2025

HOTHFIELD PARISH COUNCIL

PLANNING APPLICATION RECORD

2025

JUNE 2025

Case Reference: PA/2025/0503
Location: 7 Thanet Terrace, The Street, Hothfield, Ashford, TN26 1EH
Proposal: Proposed vehicular crossover and dropped kerb
Reasons: Amended Plan -
Comments deadline: before 17/06/2025

Planning Application: KCC/AS/0075/2025
Location: Goldwyn School, Godinton Lane, Ashford, Kent, TN23 3BT
Proposal: Replacement of the existing cedar shingle roof with a PVC welded Sheet system to the entire school, works to include the renewal of all existing roof windows
Comments deadline: before 1st July 2025