

# HOTHFIELD PARISH COUNCIL

## A G E N D A

FOR THE ORDINARY PARISH COUNCIL MEETING TO BE HELD ON  
WEDNESDAY 7 APRIL 2021, VIA ZOOM AT 7.00 PM

**1. APOLOGIES FOR ABSENCE**

**2. APPROVAL OF REASONS FOR APOLOGY FOR ABSENCE**

**3. DECLARATIONS OF PECUNIARY INTEREST AND SIGNIFICANT INTEREST**

A member who declares a Declaration of Pecuniary Interest in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part, unless a relevant Dispensation has been granted.)

(A member who declares an Other Significant Interest will be able to speak on the item, but will be required to leave the meeting for the vote).

- i) To note the granting of any Requests for Dispensations and the decision
- ii) Updating of Declarations of Interest

**4. PUBLIC INTERVAL**

The period of time designated for public participation in accordance with Standing Order 1(d) shall not exceed **30** minutes. Subject to Standing Order 1(e), each member of the public is entitled to speak **once only** in respect of business itemised on the agenda and shall not speak for more than **2** minutes

**5. ACCEPTANCE OF MINUTES OF PREVIOUS MEETING**

**6. MATTERS FOR REPORT ARISING FROM PREVIOUS MINUTES**

Items for discussion only. No decisions can be made under this heading

**7. PLANNING**

All applications received by the date of this agenda will be shown on the attached Planning Application Record. If no Planning Application Record is attached then no applications have been received. Other applications may be discussed if they are received after the date of publication and at the discretion of the council, if they are not considered to be contentious. Please contact the Clerk for further information

**8. BOROUGH COUNCILLORS REPORT**

**9. FINANCE**

Payment of Accounts  
Renewal of Insurance Premium  
Appointment of Auditor

**10. GARAGE COMMERCIALISATION STRATEGY**

- Coach Drive

**11. FUTURE MEETINGS**

- Annual Parish Meeting (01/03-01/06)
- Annual Meeting of the Council (May)
- Meetings post 7 May 2021

**12. CORRESPONDENCE AND GENERAL COUNCIL BUSINESS**

Correspondence/Email Correspondence

- Resident's email concerning Common Way

PCSO's Report

Data Protection

Parish Council Website

Risk Assessment

MUGA  
Methods of getting quotes for works  
Highways Plan (HIP)  
Hothfield Village Hall

- Social Event 2021

Clerks Report

- Locksmith for Noticeboard

**13. ITEMS FOR THE NEXT AGENDA**

**14. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS**  
Items for discussion only. No decisions can be made under this heading.

Marie Norris  
Clerk  
29 March 2021

# **HOTHFIELD PARISH COUNCIL**

## **PLANNING APPLICATION RECORD**

### **2021**

#### **APRIL 2021**

21/00468/AS The Cart Shed, Godinton Park, Godinton Lane, Hothfield, Kent  
Proposal: Works of conversion to facilitate change of use of curtilage listed  
Cart Shed into an education building with new link corridor and WC  
addition - with Associated Listed Building Application

21/00467/AS 1 Chapel Row, Chapel Road, Hothfield, Ashford, TN25 4LP  
Proposal: Part two storey/part first floor rear extension

**Decision Notices received from ABC**